

## **Amendment to Scope of Certificate of Registration**

Amendment to Scope of Certificate of Registration such as enhancing the scope or reducing the scope is permissible when formally requested by the certified client. However if there is existence of a persistent problem related to one or more of the product covered in the existing Scope of Certification, the CQAL may decide to reduce the scope of certification.

Amendment to Scope of Certificate of Registration may require

- Partial/full re-assessment
- Expansion following a surveillance visit or a special visits as appropriate
- Testing of the new model of the Product (if required in product certification)

Accordingly, the visits shall be organized with appropriate briefing to the Assessment Team through respective Regional Managers.

On successful assessment, CQAL shall issue an amended certificate to the client in cases of request for expansion/reduction of scope after the approval of certification committee.